

To: Soils Design Section Engineer
Subject: S1 Template1

RE: S1 Submittal
County:
Project:
PIN:

S1 Memorandum: [location of the PDF file](#)

S1 sol file: [location of the SOL file](#)

Aerial Photos: [location of the PDF file](#)

KML File: (optional: [location of the KML file](#))

With this submittal, Soils Design will clear the S1

*Send this email to the Soils Design Engineer identifying the information above (as links).
Also, identify, for the Soils Design Engineer, the following individuals by email address:*

To: Design Section Engineer, District Engineer

Cc: Office of Design Engineer, Office of Design Asst Engineer-Development, Office of Design Asst Engineer-Support, Asst. District Engineer., District Construction Engineer, Office Director of the Office of Location and Environment, Wetlands Section Supervisor, Cultural/Historic Resource Team Leader, Office Director of the Office of Right of Way; Right of Way Design Supervisor; Right of Way Acquisition Team Leader, Photogrammetry Engineer, Survey Supervisor, Road Side Development Supervisor, Office of Construction- Construction Engineer, Design Section Asst Engineer, Design Section Technician, Asst. Soils Design Engineer, Yourself, and those others in Soils Design that worked on the S1.

The Soils Design Engineer will insert the names/email ids into the To: and Cc: and delete that which is in italic.